

**JACKSONVILLE POLICE DEPARTMENT**  
**UNUSUAL OCCURRENCES & SPECIAL OPERATIONS**

Policy: 13-9  
Effective: 01-01-14  
Revised: 01-18-21

**PURPOSE:** To establish a systematic and logical plan for police response to emergency situations in the City of Jacksonville when manpower requirements may exceed the available number of on-duty personnel.

**POLICY:** It shall be the policy of this Department to respond to all unusual occurrences in a manner consistent with the Jacksonville Police Department Emergency Operations Plan (EOP).

**PROCEDURES:**

I. SEARCH AND RESCUE

- A. This Department shall coordinate search and rescue efforts conducted within the city limits of Jacksonville.
- B. Officers who are assigned to calls for service where a person is missing and/or trapped and the use of search and rescue may be appropriate (e.g. an elderly person lost in a wooded area or in very cold weather) shall notify the shift supervisor of the nature of the call who will coordinate search efforts.
- C. If efforts to locate the individual are beyond the scope of the abilities of the officers who are on-duty then the following will occur:
  - 1. The shift supervisor will notify the division commander of the incident and the need for additional resources.
  - 2. The supervisor will have the Communications Center contact one (1) or more of the following if search and rescue operations require specialized equipment and/or training:
    - a. JPD K9 units
    - b. Jacksonville Fire Department
    - c. Pulaski County Dive Team
    - d. Arkansas State Police Aircraft
    - e. Any additional or different resources with the approval of the shift supervisor.
  - 3. The supervisor will coordinate with the above search and rescue agencies as required.
- D. If rescue efforts are unsuccessful and the mission turns to a recovery effort, the Jacksonville Fire Department will assume command of the scene. The Police Department will be responsible for scene and site security.

II. VIP SECURITY PLAN

- A. In instances requiring special protection of dignitaries and other persons, an operations plan will be formulated. Such a plan is to be submitted through the chain-of-command for approval prior to implementation. While each security operation requires a specific plan, all plans are to include, at a minimum, provisions for the following:
  - 1. An Incident Commander (IC), appointed by the Patrol Division Commander, will be selected to supervise and coordinate the security plan. The IC will coordinate operations within the Department and with outside agencies as per established mutual aid agreements;
  - 2. VIP equipment requirements that include vehicle, body armor, security officers, and weapons for officers will be a consideration in developing the operation plan; and
  - 3. Instructions for planning travel routes and alternate travel routes will be addressed in the

operation plan.

- B. Advance inspections for gathering intelligence information will be addressed in the plan. The assigned IC will be responsible for collection of any intelligence relevant to the VIP visit and/or event.
- C. Such coordination will be with those components within the agency as may be involved with the collection of such data, and also with those other police agencies as may have such data (e.g., Arkansas State Police, FBI, Secret Service, etc.).
- D. All intelligence shall be considered "Confidential" and for "Police Use Only" in the planning of adequate security for the event. Furthermore, all such information will be handled in such a manner as to ensure the privacy of persons named.
- E. Location of emergency first-aid, ambulance, and medical facilities will be outlined in the specific operational plan. Measures shall be taken to aid in identifying all personnel during the operation.
- F. Particulars concerning radio communication during the security operations are to be detailed in the plan. Specifics should include the use of frequencies, radio discipline, and coordination with outside agencies.

### III. SPECIAL EVENTS PLAN

- A. Special events (parades, festivals, air shows, etc.) will require an operations plan to ensure adequate coverage by Department personnel. The Patrol Division Commander, or his designee, will supervise and coordinate each special event.
- B. The operations plan is to be submitted through the chain of command for approval prior to implementation. At a minimum, the plan is to provide for the following:
  - 1. A written estimate of traffic, crowd-control, and crime problems anticipated during the event;
  - 2. Contingency plan for traffic direction and control;
  - 3. Use of special operations personnel, if any;
  - 4. Logistical requirements, to include the number of officers and other personnel needed, use of special equipment, and other materials; and
  - 5. Coordination with units both inside and outside the Department.



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