

# **CDBG Consolidated Plan Update**

## **2019 Strategic Action Plan**

# **Draft**



*Prepared by  
Community Development Department  
May 28, 2019*



## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **Introduction**

For the 2019 program year, the City will receive \$206,559.00 in Community Development Block Grant (CDBG) funds. The CDBG funding will be used to support activities which benefit very low, low and moderate-income persons. The CDBG funds will be used in conjunction with program income, carryover funds and other funding sources to complete programs and projects to further the goals and objectives of the Consolidated Plan.

The Annual Action Plan presents the City's strategy for use of the CDBG funding in conjunction with other sources, to meet the objectives outline in the Consolidated Plan for housing, homelessness, special needs, public services, economic development, public improvements, and neighborhood revitalization. The information will be presented in narrative form and table form in the Annual Action Plan. Finally, its states the manner in which the City intends to address other areas covered in the Consolidated Plan including barriers to affordable housing, coordination of resources, and program monitoring.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

As part of the 2016-2020 Consolidated Planning process, the City of Jacksonville's strategies toward serving the needs of extremely low-income, low-income, and moderate-income families and households are to continue to seek public input; to continue to invest resources both physical and financial; and to continue to implement programs that will address the community's priority needs. The expected outcomes will provide decent, safe, sanitary, and affordable housing, improve the quality of the living environment, and increase economic opportunity.

#### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Consolidated Plan identified various goals. A number of the goals were satisfied yet others fell short. Some of the challenges which have limited the ability to meet goals included the reduction in funding and loss of all supporting staff at the agency. The City continue to move forward with its programs that assist the residents of Jacksonville.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City of Jacksonville has a Citizen Participation Plan that details the public involvement process. The Plan is available at [www.cityofjacksonville.net/cdbg](http://www.cityofjacksonville.net/cdbg). Public participation is an annual on-going process as part of the city's commitment to solicit community involvement and participation.

The city places ads in the local newspaper encouraging input from the public during the forum held throughout the city.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

There were a total of five (5) public hearing held with input from all meetings.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

#### **7. Summary**

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	JACKSONVILLE	Community Development Department

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The Community Development Department is the lead agency and administrator in the development and overseeing of the Consolidated Plan and the Annual Action Plan.

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City, in the development of the Consolidated Plan and subsequent Annual Action Plans, is involved in receiving feedback and input from representatives of low-income neighborhoods, non-profits and for-profit housing developers and service providers, lenders, social services agencies, faith-based organizations, homeless service providers, as well as other units of government through on-going yearlong feedback, participation at public forums, etc. The citizens of Jacksonville, its neighborhood associations and other advocate groups are very participatory in engaging the City regarding the needs, problems, concerns, and solution for the community.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City provides opportunities for the public to give input and feedback at public meetings, as well as feedback throughout the year. Local newspaper ads are utilized to alert the public of upcoming meetings.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Central Arkansas Team Care for the Homeless (CATCH) has over 35 members that comprise a broad spectrum of the community including service providers, government agencies, and the private sector. The City is represented in CATCH by the Director of Community Development. In past years she has been the board chair. CATCH membership meets quarterly, the 2nd Friday in the months of February, May, August and November. The remaining months, the board meets the 3rd Friday of the month. During the point-in-time count, the City always actively participates in various ways.

In January 2019, CATCH held its Point-In-Time Count of the entire homeless population in central Arkansas. The city of the lead in doing the “goodie bags” and the snack bags for the homeless. We prepared over 1,000 bags of various kinds.

#### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate**

**outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	CATCH	The goals of the plan overlap with the strategy and goals of the CoC in the area of the need for more affordable housing options for homeless persons, households and/or families.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Jacksonville hosted five (5) public forum to gain feedback and input from citizens and groups regarding the submittal of the 2019 Annual Action Plan. A total of thirty-four (34) persons attended and participated in the public forum discussions and provided feedback and input for the 2019 Action Plan.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Neighborhood Associations</p>	<p>A total of thirty-four (34) persons attended the public forum sessions</p>	<p>Most participants voiced to continue with the priorities identified in the Consolidated Plan. The elderly wanted to create more retail clothing stores that carried more elderly styles. They also wanted to receive daily senior discounts from all businesses in Jacksonville. They expressed the need for computer classes to be offered at the site. Others expressed the need to have bus services that served the Jacksonville area.</p>		
2	Newspaper Ad	Non-targeted/broad	Attendance was not required	No comments were received.		

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public/Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services Community Development	206,559	0			0	

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City will continue to utilize other housing programs such as Federal Home Loan Bank and Arkansas Development Finance Authority.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Although the City owns several vacant lots throughout the city, there is no plans at this time for the redevelopment of those properties.

**Discussion**

## **Annual Goals and Objectives**

### **AP-20 Annual Goals and Objectives**

## Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehab	2016	2020	Affordable Housing		Housing Rehabilitation	CDBG: \$76,759.00	Homeowner Housing Rehabilitated: 6 Household Housing Unit
2	Homebuyers Assistance	2016	2020	Affordable Housing	SUNNYSIDE INCLUSIVE OF CT 36.05 Low income Individuals or Families	Homebuyers Assistance	CDBG: \$3,000.00	Direct Financial Assistance Homebuyers: 1 Household Assisted
3	Elderly Transportation	2016	2020	Transportation Assistance	CITYWIDE	Transportation for the Elderly	CDBG: \$20,000.00	Public service activities other than Low/Moderate income Housing Benefit: 100 Person Assisted
4	Public Service - Jacksonville Care Channel	2016	2020	Homeless Non-Homeless Special Needs	CITYWIDE	Food Pantry Medicine Temporary Housing	CDBG: \$6,000.00	Public service activities other than Low/Moderate income Housing Benefit: 75 persons assisted
5	Public Service – Fishnet Mission	2016	2020	Homeless Non-Homeless Special Needs	CITYWIDE	Food Pantry	CDBG: \$4,500.00	Public service activities other than Low/Moderate Housing Benefit: 1200 person assisted
6	Public Facilities/Parks and Recreation Facilities	2016	2020	Non-Housing Community Development	SUNNYSIDE INCLUSIVE OF CT 36.05 Low income Individuals or Families	Public Facilities	CDBG: \$30,000.00	Public Facility or Infrastructure Activities other than Low/Moderate income Housing Benefit: 750 Persons Assisted
7	Planning & Administration	2016	2020	Planning & Administration	CITYWIDE	Planning & Administration	CDBG: \$41,300.00	
8	Public Facilities/ Jacksonville Historic District	2016	2020	Non-Housing Community Development		Public Facilities	CDBG: \$25,000.00	Public Facility or Infrastructure Activities other than Low/Moderate Housing Benefit: 500 Persons Assisted

Table 6 – Goals Summary  
Annual Action Plan  
2019

## Goal Descriptions

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The proposed project activities are consistent with the 2016-2020 adopted Consolidated Plan goals and priorities.

### Projects

#	Project Name

Table 7 - Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

**AP-38 Project Summary**  
**Project Summary Information**

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Rehabilitation assistance for housing units will be available citywide to address housing needs of very low/low income homeowners to include roof replacement, sewer line replacement, water line repair/replacement, HVAC repair/replacement and handicap accessibility.

Homebuyer assistance will be available for purchases within the city limits of Jacksonville to low/moderate households. The area of purchase is not restricted to any particular neighborhood so not to create a concentration of low income neighborhoods.

The public service projects will serve low income elderly, youth, and homeless.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
SUNNYSIDE INCLUSIVE OF CT 36.05	
Low Income Individuals or Families	<b>100</b>

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

#### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	
Non-Homeless	1
Special-Needs	
Total	1

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	
The Production of New Units	
Rehab of Existing Units	6
Acquisition of Existing Units	
Total	6

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

1. Annual goal for housing assistance for programs such as tenant-based rental assistance and one-time payments to prevent homelessness: None
2. Annual goal for the construction of new units: None
3. Annual goal for rehab of existing units to include sewer replacement: The City plans to provide funding for 5 single family limited home rehab; and 1 handicap accessibility
4. Annual goal for housing assistance for programs such as down payment assistance: The City plans to provide funding for 1 homebuyer's assistance grant.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The public housing program was created to provide decent, safe rental housing for eligible very low, low, and moderate income families. This includes housing for the elderly and those with disabilities. Public housing authorities own and operate federally subsidized affordable housing. Jacksonville Housing Authority (JHA) is the local public housing authority. JHA states its mission as “Committed to providing affordable housing options for low income families.”

### **Actions planned during the next year to address the needs to public housing**

The City will not be allocating any funds for public housing units.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The City conducted homebuyer’s workshop for individuals/families interested in becoming homeowners. The City did outreach to both the public housing residents and the Section 8 tenants.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City will continue to actively participate in CATCH and serve as needed. Staff from the Community Development office will continue to actively participate in the Rank and Review Committee. January 2019 was the Point-In-Time Count for the Continuum of Care. The city took the lead in making the “goodie bags” for both the sheltered and unsheltered homeless persons.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

These activities are carried out by agencies that serve the CATCH area.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Non-profit agencies in the Continuum of Care provide emergency and transitional housing for the homeless and these efforts can be coordinated and/or accessed through the Community Development office.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

These activities are carried out by agencies that serve the CATCH area.

#### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

These activities are carried out by agencies that serve the CATCH area.

### **Discussion**

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City sees preservation of existing modest and currently affordable housing stock and a potential for providing economically-efficient affordable housing in the future. Programs are being researched to maintain and enhance this existing housing stock.

### **Discussion:**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

#### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle to addressing underserved needs is lack of funding. The City will continue to seek other funding sources and support service providers.

#### **Actions planned to foster and maintain affordable housing**

The director of Community Development will continue to research and explore all avenues and alternative sources of funding to replace the ever decreasing State and Federal funds; and seek private sources for housing assistance and other affordable housing programs. The director will seek to track housing initiatives at these levels through contact with HUD and through professional organizations and planning offices.

The City will continue to promote and enforce the goals and policies of this Plan relating to preserving the existing housing stock, utilizing good housing redevelopment concepts, maintaining a good housing balance, preventing housing deterioration, and providing housing for the low to moderate income households.

Code enforcement will continue to uncover unsafe and unsanitary conditions. The Single-family rehabilitation Program will be available to income-eligible individuals to improve their properties at no or little cost.

#### **Actions planned to reduce lead-based paint hazards**

Procedures for lead-based paint awareness and treatment will be implemented with respect to the City's federally funded programs including, but not limited to, the Single-family Rehabilitation Program and the Homebuyer's Assistance Program, in accordance with the lead-based paint regulations.

#### **Actions planned to reduce the number of poverty-level families**

The City will continue to coordinate efforts to assist households with incomes below the poverty line with other departments providing services to this population and other community organizations providing similar services. It is also the City's intent to assist in whatever way possible through programs and activities, persons at or below the poverty level.

#### **Actions planned to develop institutional structure**

The City will continue to address affordable housing and other community needs within the city and will participate in and interact and coordinate service provisions with area/district planning groups such as

Metroplan, Central Arkansas Planning and Development District, Arkansas Development Finance Authority, etc.

**Actions planned to enhance coordination between public and private housing and social service agencies**

During the 2019 program year, the City will enhance coordination between public and private housing and social services agencies through the citizen participation plan that encourages all interested parties to share in the Consolidated Planning process. The City will continue to work with service providers, other private institutions, public housing and assisted housing providers, and community organizations to discuss community needs and opportunities.

**Discussion:**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG)

#### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

#### Other CDBG Requirements

1. The amount of urgent need activities	0
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