

City Council of Jacksonville, Arkansas

A G E N D A

Regular City Council Meeting

July 18, 2019 6:00 p.m.

		PAGES
1. OPENING PRAYER:		
2. ROLL CALL:		
3. PRESENTATION OF MINUTES:	Regular City Council meeting June 20, 2019 (available at meeting)	
4. APPROVALS AND/OR CORRECTION OF MINUTES:	Regular City Council Meeting June 6, 2019	
5. CONSENT AGENDA:		
Code Enforcement:	Regular Monthly Report/June Police Chief John Franklin	1-3
Police Department:	Regular Monthly Report/June Police Chief John Franklin	4-5
Fire Department:	Regular Monthly Report/June Fire Chief Alan Laughy	6
Engineering:	Regular Monthly Report/June Public Works Director Jim Oakley	7
Animal Control:	Regular Monthly Report/June Public Works Director Jim Oakley	8
6. WATER DEPARTMENT:		
7. WASTEWATER DEPARTMENT:		
8. FIRE DEPARTMENT:		
9. POLICE DEPARTMENT:		
10. STREET DEPARTMENT:	a. REQUEST TO ACCEPT BID: 2019 Asphalt Overlay (Mayor Johnson)	9
	b. REQUEST TO ACCEPT BID: Street Striping (Mayor Johnson)	10
11. SANITATION DEPARTMENT:		
12. PARKS & REC. DEPT:		
13. PLANNING COMMISSION:		

City Council A G E N D A continued:  
Regular City Council Meeting  
July 18, 2019  
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14. COMMITTEE(S):

- a. City Council Rules & Regulations
- b. Code Regulations
- c. Taxi Regulations

15. GENERAL:

- a. ORDINANCE 1601 (#08-2019)  
Amending JMC § 8.01 and 8.03  
Nuisance Abatement  
(Councilman Smith) 11-13
- b. ORDINANCE 1605 (#12-2019)  
Amending JMC § 5.20 Taxis and  
Vehicles for hire (Councilman Collins) 14-15
- c. ORDINANCE 1606 (#13-2019)  
Amending JMC § 2.04.020 Agenda  
Deadline (Councilman Collins) 16-17
- d. ORDINANCE 1607 (#14-2019)  
Amending JMC § 2.04.050  
Making the Annual Joint Planning  
Meeting optional (Councilman Collins) 18-19
- e. DISCUSSION: Curbside Recycling  
(Mayor Johnson)

16. APPOINTMENTS:

CIVIL SERVICE COMMISSION  
Reappointment of Jessie Lindsey for  
a term to expire 04/01/2025

JACKSONVILLE HOUSING AUTHORITY  
Appointment of Logan Perry to fill the  
unexpired term of Roger Sundermeier for  
a term to expire 03/17/2024

20

17. UNFINISHED BUSINESS:

18. NEW BUSINESS:


ANNOUNCEMENTS:  
ADJOURNMENT



To: Mayor Johnson/City council  
 From: Manny Browder/Code Enforcement

Please find below the Monthly Recap Report for the Code Enforcement Dept  
 for the Month of **Jun-19**

	John	Eddie	Manny	Totals
Assigned Calls	81	91	8	180
Self Initiated Calls	137	167	9	313
Follow Ups	84	232	4	411
Meetings / Court Hearings Attend	1	2	2	5
Warnings Issued	35	19	0	54
Tickets Issued	2	1	0	3
Notices/Letters Written	32	27	7	66
Vehicles Tagged	5	2	0	7
Vehicles Towed	1	2	0	3
Lots Posted	0	0	0	0
Signs Removed	109	8	8	125
Trash Cans Tagged	4	0	0	4
Basketball Goals	2	3	0	5
Structures Inspected	0	40	2	42
Rentals Inspected	12	0	3	15
Properties Red Tagged	0	0	0	0
Search Warrants Served	0	0	0	0
Structures Rehabbed	0	0	0	0
Structures Condemned	0	0	0	0
Houses Demo by City	0	0	0	0
Houses Demo by Owner	0	0	0	0
Parking Violations	47	25	0	72
Grass Letters	59	62	0	121
Grass Mowed	12	22	0	34

Postage		0 PIECES		
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City of Jacksonville  
Code Enforcement Department  
#1 Municipal Dr.  
Jacksonville, AR 72076



501-982-0688

**To:** Mayor Johnson/City Council  
**From:** Manny Browder/Code Enforcement

**Please find below the Monthly Recap Report for the Code Enforcement Dept  
for the Month of Jun-19**

Assigned Calls	180
Self Initiated Calls	313
Follow Ups	411
Meetings/Court Hearings Attended	5
Warnings Issued	54
Tickets Issued	3
Notices / Letters Written	66
Vehicles Tagged	7
Vehicles Towed	3
Lots Posted	0
Signs Removed	125
Trash Cans Tagged	4
Basketball Goals	5
Structures Inspected	42
Rentals Inspected	15
Properties Red Tagged	0
Search Warrants Served	0
Structures Rehabbed	0
Structures Condemned	0
Houses Demo by City	0
Houses Demo by Owner	0
Parking Violations	72
Grass Letters	121

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Grass Mowed

34

Business Lisence Issued

5

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# JACKSONVILLE POLICE DEPARTMENT

COURAGE • INTEGRITY • PROFESSIONALISM

John C. Franklin  
Chief of Police

1400 Marshall Rd.  
Jacksonville, AR 72076  
(501) 982-3191

July 9, 2019

To: Mayor Bob Johnson & Jacksonville City Council Members

From: Chief John Franklin

Re: JPD June 2019 Monthly Report

The following report of activities for the Jacksonville Police Department submitted for the month of June 2019:

<u>Topic</u>	<u>2019</u>	<u>2018</u>
Total Complaint Calls	3213	3797
Homicide Reported	1	0
Homicide Cleared	0	0
Rape/Sex Assault Reported	2	1
Rape/Sex Assault Cleared	1	0
Robbery Reported	3	4
Robbery Cleared	1	1
Felony Assaults Reported	11	18
Felony Assaults Cleared	9	9
Burglary Reported	15	16
Burglary Cleared	5	9
Theft Reported	89	91
Theft Cleared	30	26
Vehicle Theft Reported	10	18
Vehicle Theft Cleared	4	6

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# JACKSONVILLE POLICE DEPARTMENT

COURAGE • INTEGRITY • PROFESSIONALISM

*John C. Franklin*  
Chief of Police

1400 Marshall Rd.  
Jacksonville, AR 72076  
(501) 982-3191

<b>Felony Cases Reported</b>	<b>108</b>	<b>169</b>
<b>Felony Cases Closed</b>	<b>120</b>	<b>163</b>
<b>Misd Cases Reported</b>	<b>292</b>	<b>390</b>
<b>Misd Cases Closed</b>	<b>292</b>	<b>389</b>

Respectfully,

**John C. Franklin**  
Chief of Police  
Jacksonville Police Department

JCF/cb

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**JACKSONVILLE**  
**FIRE & RESCUE SERVICES**  
PRIDE of the City!

900 N. Redmond Rd.  
Jacksonville, AR. 72076  
(501) 982-5048  
Fax 982-0579

Alan Laughy, Chief

12 July 2019

Honorable Bob Johnson  
Members of the Council  
City of Jacksonville

Gentlemen & Ladies:

I respectfully submit a report of Emergency Response Activity for the month of **JUNE 2019**.

**National Emergency Medical Service Information System (NEMSIS)**

Ambulance Responses classified as:

**Transported Runs 263**

**Non-Transported Runs 108**

**National Fire Incident Reporting System (NFIRS)**

Estimated fire loss for the month: \$16,000.00

Savings total for the month: \$187,500.00

**Rescue (352)**

Medical Assist (7)  
EMS Incident (345)

**Service Call (43)**

Water Problem (2)  
Smoke, Odor Problem (3)  
Public Service Assistance (32)  
Unauthorized Burning (6)

**False Alarm (26)**

False Alarm/Call, other (3)  
Malicious Mischievous False Alarm (7)  
System or Detector Malfunction (3)  
Unintentional System/Detector (13)

**Overpressure/Rupture/Explosion (1)**

Excessive Heat, Scorch Burns no Ignition (1)

**Severe Weather, Natural Disaster (1)**

Tree on House (1)

**Fire (17)**

Structure Fire (5)  
Vehicle Fire (3)  
Natural Vegetation (4)  
Outside Rubbish Fire (5)

**Hazardous Condition, No Fire (15)**

Combustible/Flammable Spills/Leaks (3)  
Electrical Wiring/Equip Problem (10)  
Chemical Release, Reaction, or Toxic Cond. (2)

**Good Intent Call (14)**

Wrong Location, No Emergency (3)  
Dispatched and Canceled En Route (6)  
Controlled Burning (1)  
EMS Call Where Party Has Been Transported (1)  
Steam, Gas Mistaken for Smoke (3)

**Special Incident Type (3)**

Exposed Wires (1)  
Tree on Power Lines Blocking Roads (1)  
Fireworks (1)

Respectfully,

Alan Laughy, Chief  
Jacksonville Fire & Rescue Services

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# CITY OF JACKSONVILLE



To: Mayor Johnson, Jacksonville City Council  
From: Engineering Department

Please find below the consent agenda for the Engineering Department

## ENGINEERING REPORT FOR JUNE 2019

### PERMITS/LICENSE ISSUED

Building Permits	7
Business License	-

### INSPECTIONS PERFORMED

Building Inspections	17
Electrical	34
Plumbing	16
HVACR	

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# CITY OF JACKSONVILLE ANIMAL SHELTER MONTHLY REPORT

REPORTING PERIOD: June-19

	DOG	CAT	TOTAL	
ON HAND (BEGIN REPORTING PERIOD)	45	74	119	
RECEIVED	76	96	172	
ADOPTED	44	52	96	
RETURNED TO OWNER	39	4	43	
EUTHANIZED	3	22	25	
DIED/ESCAPED/STOLEN	1	6	7	
D.O.A.			63	
ON HAND (END REPORTING PERIOD)	34	86	120	
CITY LICENSE ISSUED			14	
INSPECTIONS			3	
RESCUES			0	
CRUELTY INVESTIGATIONS			3	
BITE CASES:				
ANIMAL-HUMAN			0	
ANIMAL-ANIMAL			0	
WARNING LETTERS:				
RUNNING AT LARGE			16	
NUMBER OF ANIMALS			0	
RABIES VACCINATION/CITY LICENSE			19	
CRUELTY			2	
UNSANITARY CONDITIONS			0	
NUISANCE			3	
FAILURE TO STERILIZE			0	
CITATIONS:				
RUNNING AT LARGE			1	
NUMBER OF ANIMALS			0	
RABIES VACCINATION/CITY LICENSE			0	
CRUELTY			0	
UNSANITARY CONDITIONS			0	
WARNING			1	
PIT BULL			3	
WARRANTS			0	
REVENUES: ADOPTION FEE WAIVED/DONATED STERILIZATIONS - 82			\$ 4,510.00	
ADOPTION FEES/FINES			\$ 1,850.00	
CONTRIBUTIONS			\$ -	
<b>TOTAL</b>			<b>\$ 1,850.00</b>	
OVERTIME HOURS PERFORMED:			10	
VEHICLES:				
UNITS:	# 162	# 163	#170	#172
BEGINNING MILEAGE	104,810	147,096	70,694	119,560
ENDING MILEAGE	105,144	147,147	71,502	120,068
MILES DRIVEN	334	51	808	508

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**ORDINANCE NO. 1601 (#08- 2019)**

**AN ORDINANCE AMENDING JACKSONVILLE MUNICIPAL CODE §§8.01 (DEFINITIONS) AND 8.03 (NUISANCE ABATEMENT); DECLARING AN EMERGENCY; AND, FOR OTHER PURPOSES.**

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WHEREAS, City officials believe additional provisions regarding property maintenance and nuisance abatement are needed to address continuing problem with property owners/occupants who have not timely or properly maintained certain respective real properties within the City of Jacksonville. As a result, the City Council believes the following amended provisions and additional requirements are necessary to enable additional enforcement efforts by the City in this area.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, ARKANSAS, THAT:**

**SECTION ONE:** JMC §8.01.057 (DEFINTIONS) the following shall be amended and included:

- (a) **MOTOR VEHICLE**, a machine of conveyance which is self-propelled and designed to travel along the ground, including but not limited to, automobiles, buses, electric scooters, mopeds, motorized bicycles, motorcycles, trucks, tractors, go-carts, and golf carts.
- (b) **RECREATIONAL VEHICLE**, means and includes the following types of vehicles:
  - (A) **TRAVEL TRAILER**, meaning a vehicular, portable structure built on a chassis, designed to be used as a temporary dwelling for travel, recreation, and vacation uses.
  - (B) **PICKUP COACH**, meaning a structure designed to be mounted on a truck chassis with sufficient equipment to render it suitable for use as a temporary dwelling for travel, recreation, and vacation uses.
  - (C) **MOTOR HOME**, meaning a portable, temporary dwelling to be used for travel, recreation, and vacation uses, constructed as an integral part of self-propelled vehicle.
  - (D) **CAMPING TRAILER**, meaning a collapsible temporary dwelling structure mounted on wheels, and designed for travel, recreation, and vacation uses.
  - (E) **AUTO CAMPER**, meaning a lightweight, collapsible unit that fits on top of an automobile and/or into the trunk with the cover removed, and designed for travel, recreation, and vacation uses.

**Ordinance No. 1601 (#08 – 2019)**

**Page Two**

- (c) **FRONT YARD**, the open space extending across the full width of the lot, not including the driveway or side yard, the depth of which shall be the least distance between the front lot line and the exterior face of any building or structure. The front yard shall not include any portion of the city right-of-way.
- (d) **SIDE YARD** shall mean the area of open space between the driveway and the side lot line, extending from the front yard to the rear yard.
- (e) **EXTERIOR SIDE YARD** shall mean the area of open space between the side wall of the building and side property line abutting a street right-of-way on corner lots.
- (f) **REAR YARD** shall mean the area of open space extending across the full width of the lot, the depth of which shall be the least distance between the rear lot line and the nearest point of the exterior face of any building or structure.
- (g) **UNIMPROVED SURFACE** shall mean grass, dirt surfaces, and sidewalks which are not a part of a garage, carport or driveway leading directly from the public right-of-way to a building or structure on the subject property.

**SECTION TWO:** JMC § 8.03.018 (NUISANCES AND NON-COMPLYING CONDITIONS – PARKING AND STORAGE OF MOTOR VEHICLES) shall be amended to include the following:

- a) It shall be unlawful for the operator of any motor or recreational vehicle, boat, or trailer to cause such vehicle, boat, or trailer to be parked or stored on the front yard of any one- or two- family dwelling structures or on any portion of an adjacent or contiguous undeveloped property. Such vehicles must be parked in the driveway; side yard, parallel to one single side of a driveway, within ten (10) feet of the driveway; behind the exterior face of any building or structure on the non-driveway side; or rear yard.
- b) It shall be unlawful for the operator of any automobile to cause such automobile to be parked on the street in such a manner that interferes with the collection of garbage, yard waste, or landfill items.
- c) Any person found guilty of violating the provisions of this section shall be subject to the penalties set forth in §8.08.090 of the City of Jacksonville Municipal Code.

**SECTION THREE:** All Ordinances or parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Ordinance No. 1601 (#08 – 2019)**

**Page Three**

**SECTION FOUR:** Said Ordinance and the changes included herein shall be in full force and effect from and after its passage and approval as provided by and subject to applicable law.

**APPROVED AND ADOPTED THIS \_\_\_\_\_ DAY OF JULY 2019.**

**CITY OF JACKSONVILLE, ARKANSAS**

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**BOB JOHNSON, MAYOR**

**ATTEST:**

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**SUSAN M. DAVITT, CITY CLERK**

**APPROVED AS TO FORM:**

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**STEPHANIE FRIEDMAN, CITY ATTORNEY**

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**ORDINANCE NO. 1605 (#12 - 2019)**

**AN ORDINANCE AMENDING JMC §5.20 (TAXIS AND VEHICLES FOR HIRE); AND, FOR OTHER PURPOSES.**

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WHEREAS, it has been determined that additional and amended provisions are necessary to move appropriately and effectively to regulate taxis and vehicles for hire within the city limits of the City of Jacksonville, Arkansas.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, ARKANSAS, THAT:**

**SECTION ONE:** JMC § 5.20.030 Licensing Period and Fees is hereby amended and shall provide the following:

(B) The amount of licensing fees will be amended from Fifty Dollars (\$50.00) for each licensing period to One Hundred Dollars (\$100.00) as set forth in Ordinance 1536, Section Ten of 2015 regarding Transportation Services.

**SECTION TWO:** JMC § 5.20.040 Applicant Information Required is hereby amended and shall include the following:

- 1) Full names, dates of birth, addresses (business and personal), and telephone number(s) of the applicant(s);
- 2) Physical address(es) and telephone number(s) of the business from which services shall be rendered;
- 6) A for hire license plate for taxi cabs or vehicles for hire.

**SECTION THREE:** JMC § 5.20.050 Applicant Requirements is hereby amended and shall provide the following:

Any applicant for licensure must be a minimum of Twenty-one (21) years of age, have no criminal offense history on record, have and maintain a valid Arkansas commercial/chauffeur driver's license, and have and maintain no convictions of Driving While Intoxicated or Under the Influence for a period of no less than five (5) years prior to said application submission.



**ORDINANCE NO. 1605 (#12 – 2019)**  
**PAGE TWO**

**SECTION FOUR:** JMC § 5.20.055 Vehicle Requirements is hereby amended and shall include the following:

(C) Name and Telephone Number Display.

Each vehicle used by any business and/or company operating as a taxi within the City limits shall have the name of the company and the telephone number clearly posted on each side (driver's side and passenger side) of each such vehicle utilized by said business and/or company.

**SECTION FIVE:** JMC § 5.20.060 Business Location and Operation is hereby amended and shall provide the following:

**A.** Any taxi and/or vehicle for hire service based in the City of Jacksonville shall obtain a privilege tax business license from the City of Jacksonville.

**B.** Is hereby rescinded.

**C.** Is hereby rescinded.

*APPROVED AND ADOPTED THIS \_\_\_\_\_ DAY OF JULY, 2019.*

*CITY OF JACKSONVILLE, ARKANSAS*

\_\_\_\_\_  
*BOB JOHNSON, MAYOR*

*ATTEST:*

*APPROVED AS TO FORM:*

\_\_\_\_\_  
*SUSAN DAVITT, CITY CLERK*

\_\_\_\_\_  
*STEPHANIE FRIEDMAN, CITY ATTORNEY*

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**ORDINANCE NO. 1606 (#13 – 2019)**

**AN ORDINANCE AMENDING JMC § 2.04.020, AMENDING THE CUT-OFF TIME FOR A MATTER TO BE PRESENTED TO THE CITY CLERK FOR INCLUSION IN THE AGENDA OF THE NEXT CITY COUNCIL MEETING; AND, FOR OTHER PURPOSES.**

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**WHEREAS**, City officials believe an update to the requirements for the agenda items submission timeline for council members is needed. As a result, the City Council believes the following amended provisions and additional requirements are necessary to enable improvements in the agenda building process.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, ARKANSAS, THAT:**

**SECTION ONE:** JMC §2.04.020 (MATTERS TO BE RULED UPON – FORM) shall be amended and read as follows:

All matters to be added to the agenda, not requiring an ordinance or resolution, are to be presented to the City Clerk no later than noon the Friday prior to the next regular meeting at the City Council or the same shall not be considered at that meeting. All matters presented orally at any regular meeting of said council shall be reduced to writing by the City Clerk and presented for action to be taken thereon at the next regular meeting of the City Council.

All matters to be ruled upon by the City Council are ordered to be prepared in a form to be approved by the City Attorney and presented to the City Clerk no later than noon the Friday prior to the next regular meeting at the City Council or the same shall not be considered at that meeting.

**SECTION TWO:** All Ordinances or parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION THREE:** Said Ordinance and the changes included herein shall be in full force and effect from and after its passage and approval as provided by and subject to applicable law.

**ORDINANCE NO. 1606 (#13-2019)**  
**Page Two**

APPROVED AND ADOPTED THIS \_\_\_\_\_ DAY OF JULY, 2019.

CITY OF JACKSONVILLE, ARKANSAS

\_\_\_\_\_  
BOB JOHNSON, MAYOR

ATTEST:

\_\_\_\_\_  
SUSAN DAVITT, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
STEPHANIE FRIEDMAN, CITY ATTORNEY

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**ORDINANCE NO. 1607 (#14 – 2019)**

**AN ORDINANCE AMENDING JMC § 2.04.050, CHANGING THE ANNUAL JOINT PLANNING MEETING REQUIREMENTS; AND, FOR OTHER PURPOSES.**

---

**WHEREAS**, City officials believe an update to the requirements of the Annual Joint Planning Meeting are needed. As a result, the City Council believes the following amended provisions and additional requirements are necessary to enable additional enforcement efforts by the City in this area.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, ARKANSAS, THAT:**

**SECTION ONE:** JMC §2.04.050 (ANNUAL JOINT PLANNING MEETING) shall be amended and read as follows:

There may be an optional annual joint meeting with the Mayor, City Council, Planning Commission, and key City personnel. The purposes of said meeting shall be to address, at a minimum, the following needs of the community:

- A. Planning Goals – Set in increments of Five (5), Ten (10), and Twenty-five (25) year periods, the members shall assign priority status to possible future development and growth for the City of Jacksonville;
- B. Economic Development – Assignment of goals and priorities for future economic development and growth for the City shall be addressed by the members, noting former and future plans and their realistic viability;
- C. Procedural Modifications – Assessment and review of functional procedures currently utilized by City Departments so as to encourage improvement and easier access by the public; and,
- D. Ordinance Codification – Review of current ordinance provisions applicable to economic and property development to insure updated information, provisions, and requirements are in place to encourage legally structured but improved economic and property development of the City.

**SECTION TWO:** All Ordinances or parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION THREE:** Said Ordinance and the changes included herein shall be in full force and effect from and after its passage and approval as provided by and subject to applicable law.

**ORDINANCE NO. 1607 (#14-2019)**  
**Page Two**

APPROVED AND ADOPTED THIS \_\_\_\_\_ DAY OF JULY, 2019.

CITY OF JACKSONVILLE, ARKANSAS

\_\_\_\_\_  
BOB JOHNSON, MAYOR

ATTEST:

\_\_\_\_\_  
SUSAN DAVITT, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
STEPHANIE FRIEDMAN, CITY ATTORNEY

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# Jacksonville Housing Authority

PO Box 734      3600 Max Howell Dr.      Jacksonville, AR 72078  
Office: (501) 982-2267      Fax: (501) 982-8597

July 3, 2019

Mayor Bob Johnson  
P.O. Box 126  
Jacksonville, AR 72078

RE: Possible Appointment of Commissioner (Logan Perry)

Dear Mayor Johnson:

The Jacksonville Housing Authority Board of Commissioners request that the Jacksonville Mayor and City Council approve the appointment of Logan Perry to the Jacksonville Housing Authority Board of Commissioners to fulfill the remainder of Mr. Roger Sundermeier's term, which is set to expire on March 17, 2024.

Please notify the Jacksonville Housing Authority if and when the City of Jacksonville confirms this appointment.

Thank you for your time and consideration on this issue and please feel free to contact me with any questions and concerns.

Respectfully,



David Gates

Executive Director  
Jacksonville Housing Authority